Banquet and Event Management

TAI CLUB MANAGEMENT
Banquet and Event Management Overview

The TAI Club Management, Banquet and event Module is a highly customizable and user friendly module designed to handle the scheduling, management and costing of most events.

- User Defined Set up for All Rooms and Function Set Up
- Definable Price and Cost Matrix for Up To Date Event Costing
- Fully Date Sensitive for an Unlimited Calendar
- Integrate with the TAI Club Management Membership Module
- User Authored Confirmation, Thank You, etc. Letters or Emails
- Definable Templates for Recurring Events or Functions
- Individual Billing Accounts for Member Events
## Event Booking Calendar

The Calendar View gives you an immediate overview of the months activity. Information box on the left describes the schedule for the day selected.

### October, 2011

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<thead>
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<th>Sunday</th>
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<th>Wednesday</th>
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<th>Saturday</th>
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<td>Ladies Bridge</td>
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<td>Men’s Fall Scramble Caddy Banquet</td>
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<td>Notes for the Month</td>
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- Club will be open for Breakfast on Weekends only, Lunch Service Wednesday through Sunday. Dinner Tuesday through Sunday.
- Golf Course will close the end of the month, weather permitting.

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**TAI Club Management**
The Day View displays all of the available room and those rooms that are booked. Color coding indicates confirmed and not confirmed events.
Event View displays the contact information and basic structure of the event. Note the list box that will allow you to define your specific event types for historical tracking.
Event Detail View

Each phase of the function is defined by the user allowing a detailed Event Order by phase, room and with the menu /detail for only that phase of the event.
The Event system will calculate your gross profit based upon the items selected for each phase of the event. The Manager may override and set pricing for this specific event.
Banquet Event Order

Men's Fall Scramble

Description: Men's Fall Scramble
Type: Westwynd Golf Outing
Member: Mr. Michael R. Talbot
Contact: John Landis
Phone: (248) 555-1212
Fax: ( ) -
Account: 00096-0

Date: 10/01/2011 Saturday
Time: 07:30 am till 09:00 pm
Room(s): Westwynd Banquet 07:30 am-09:00 pm
Cuppola 07:30 am-08:00 am
Eastwynd Course 07:30 am-09:00 pm
Set For: 52

Lunch: Westwynd Banquet 07:30 am-09:00 pm
Executive Luncheon Buffet


Dinner: Westwynd Banquet 07:30 am-09:00 pm
Choice of:

Gulf Shrimp Scampi
Sautéed tiger shrimp deglazed with white wine, garlic and fresh lemon finished with sweet butter and tomato concasse.

Domestic lamb rubbed with Dijon mustard and coated with rosemary breadcrumbs, served with a natural jus lie.

Dijon & Rosemary Rack of Lamb

Pro Shop: Westwynd Banquet 07:30 am-09:00 pm
Fall Member/Guest Scramble.

Range open to all.
Cart Parade to start at 7:50 with the starting 'gun' at 8:15.
Set bags in cart with the Member as the driver, place gift bag for the guest on the seat.

Arrival: Cuppola 07:30 am-08:00 am
Check in table in Pro Shop.

Buffet Table
Fresh sliced seasonal fruit, fresh baked muffins and bagels with cream cheese served with orange and cranberry juice and fresh brewed coffee and herbal tea.

Pro Shop: Westwynd Banquet 07:30 am-09:00 pm
First Place:
Member to receive $500.00 toward credit book.
Guest to Receive $500.00 Gift Certificate.
Second Place $350.00 each
Third Place $250.00 each
The Design of the Event Management Module is Intuitive and Allows for Detailed Management of the Clubs Events While Maintaining a Simple ease of Use and Flow of Information.

The Strength of this Module is the Built In Flexibility to Allow You to Effectively Design the Events as You Need Them to be. The Tai Event management System Works for You.

For Further Information or Answers on Any Questions You May Have, You May Contact us at 888-671-0189 or by email at sales@taiconsulting.com.

Thank You!